

**Church of the Good Shepherd
Vestry Meeting Minutes
Tuesday, October 17, 2023**

The regular meeting of the Vestry of the Church of the Good Shepherd, Nashua, New Hampshire was held on October 17, 2023. Attending in person were Pastor Kathy Boss; Sue Corman, Senior Warden; Sandy Desharnais; Junior Warden; Amey Fuller, Treasurer; Susan Nutting, Clerk; Kathy Cormier; Jackie Marshall; Sarah Patton; Howard Titus; and Jane Wilkins. Deacon Nancy Meyer, Amy Cooley; Beth Derderian; and Doug Liles were absent.

1. The meeting was called to order at 7:02 p.m. by Sue Corman. Kathy Cormier offered a prayer to open the meeting. Pastor Kathy shared a prayer from Bishop Rob for the situation in Israel.
2. In lieu of a Bible Study, Pastor Kathy led a general discussion allowing the Vestry to check in on current events.

3. **REPORTS**

Rector's Report	<i>Received and attached to minutes</i>
Deacon's Report	<i>Received and attached to minutes</i>
Music Director's Report	<i>Received and attached to minutes</i>
Sr. Warden's Report <i>(includes Nominating)</i>	<i>Received and attached to minutes</i>
Jr. Warden's Report <i>(includes Buildings and Grounds, and Harless Scholarship)</i>	<i>Received and attached to minutes</i>
Clerk's Report	<i>Received and attached to minutes</i>
Treasurer's Report and Financials	<i>Received and attached to minutes</i>

STANDING COMMITTEE/MINISTRY REPORTS

Finance Committee	<i>Received and attached to minutes</i>
Nominating Committee	<i>Received and attached to minutes</i>
Stewardship Committee	<i>Received and attached to minutes:</i>
Personnel Committee	<i>Nothing to report</i>
Property Committee	<i>Received and attached to minutes</i>
Fellowship Committee	<i>Received and attached to minutes:</i>
Fundraising Committee	<i>No report received</i>
Christian Education Committee	<i>Received and attached to minutes:</i>
Outreach Committee	<i>Received and attached to minutes:</i>
Welcome and Support Committee	<i>Received and attached to minutes</i>

Sandy Desharnais shared some highlights from the Property Committee. There is a lot of repair and renovation work that needs to be done. The Parish Hall stair project is delayed as asbestos was found when the old flooring was torn up. In addition, attention needs to be given to the stairway downstairs lighting. Pastor Kathy thanked Sandy and the Building Committee for the incredible job they have done.

Pastor Kathy reported that here are seven children in the Confirmation class.

She further reported that the Stewardship Committee and pledge drive have gotten underway, and a mailing has gone out. She, Jo Graves, and Chris Chadbourne have been attending a course on stewardship from Project Resource. One of the more interesting topics has been on how different see and focus on giving.

Pastor Kathy also reported that she has been speaking to Tina Pickering about bringing in a part-time clergy person beginning July, 2024.

MOTION: A motion was made by **Kathy Cormier** to accept and place the reports on file, seconded by **Jane Wilkins**. The motion carried unanimously.

Financial Reports and Treasurer's Review.

Amey Fuller reported that non-pledge income is higher, but pledging income is down. Expenses are down, so the gap is not as high as expected. Amey is cautiously optimistic that we will continue this upward trend.

MOTION: A motion was made by **Sandy Desharnais** to accept the financial reports as submitted, subject to financial review, seconded by **Howard Titus**. The motion carried unanimously.

4. BUSINESS

- Renewal Works. Susan and Sarah reported that the Spiritual Life Inventory closed with 105 responses, which was well over goal. They have a meeting with Renewal Works to discuss survey results on November 1.
- Stewardship. Pastor Kathy reported that the most recent Stewardship did not include a financial goal, so we will need to start thinking about a pledge drive goal.

Preparing the 2024 budget is beginning. Items to be given consideration include staff COLA raises, and budgeting for a financial review and audit which should be done by an independent third party. In addition, if a curate is hired, we will need to either budget for their salary or plan a second financial campaign.

In addition, a goal of the finance committee is to build up a capital reserve fund for major repairs and renovations that are more than what the annual budget line item.

The Stewardship brunch is currently scheduled for October 29.

Pastor Kathy also reported that we will be getting money from the Estate of Linda Annis. Eighty percent will need to go into the endowment, and the balance will be in operating.

Hopefully, the first rough draft of the budget will be ready in November

- Lay Leadership Retreat. Pastor Kathy would like to form a task group to put together a retreat for the Vestry, staff, and other lay leaders to have some dedicated time to look at and further our call, and mission and vision.
If anyone is interested in working on that – finding a location, planning the agenda and for outside speakers, cost, funding, etc, please reach out to Pastor Kathy.
- Vestry Visibility. Pastor Kathy led a brief discussion about how to make the Vestry more visible and approachable. We are taking turns making the Announcements. We should also be trying to attend the different events and activities. In addition, we may want to consider acting as Greeters at Coffee Hour and staffing a Welcoming Table at Coffee Hour.
- Parish Feedback. Sue reported that she has been seeing new faces at church, and people are stepping up to volunteer and help with HarvestFest. Howard stated that the past few Sundays it looks like attendance has been down. This might be attributed to recent road work which has made getting to church a little rough. Family Eucharist is scheduled for this coming Sunday, and there will also be a baptism.

There being no other business, upon motion made by **Sandy Desharnais** and seconded by **Amey Fuller**, and hearing no objection the meeting was adjourned at 8:24 p.m.

Respectfully submitted

Susan Nutting

Clerk, CGS Vestry

Attached: Reports to Vestry

OCTOBER 2023 REPORTS TO VESTRY

RECTOR REPORT - Rev. Kathy Boss

The Rev. Kathy Boss
Rector
Church of the Good Shepherd
Vestry Report
October 17, 2023

1. Worship

Our in-person attendance at worship services continues to rise over last year. On October 8th The Rev. Hank Junkins Presided and Preached at both services so I could spend some time with our online community. Only two people stayed on for the virtual coffee hour between services. On Friday September 29 we held a funeral service for Raymond Barker, Beth Barker's Brother. This evening, October 17th we are holding a Vigil for Peace in the Middle East. Looking forward: Coming on October 22nd we will hold our first Family Eucharist of the 2023-24 program year. This service we will also hold a Baptism. On November 5th, Susan Nutting will be preaching. For the next two Sundays we will feature Ministry Minutes at each service. We are holding monthly services at Aynsley Place and Courville. The attendance at these services has been very good. We held Recovery Dinner Church the last Saturday of September. Ten people attended and The Rev. Ray Bonin presided. Our next Recovery Dinner Church is on October 28 at 5:30. If you are interested in helping with any of these special services the reach out into our wider community, let me know.

2. Formation, Fellowship and Outreach

- American Society for Suicide Prevention Walk
- Working with Becky Lentz, Deacon Nancy and Mary O'Reilly to create programming around Mental Health awareness and suicide prevention
- Met with the Social Justice Committee to envision their work for this year
- Harvey Shaw Auto Tour
- Joined the Mah Jong Group for an evening
- Attended the Hollis-Brookline Band concert
- Had lunch with CGS women at their Dine Out
- Continue to have almost daily pastoral interactions with the homeless and to work with local organizations on their behalf
- Harvest Festival has been mostly self-sufficient and I have worked in an advisory role
- Plans are in the works for our Gingerbread Village. We are looking for people to help on the day of the Holiday Stroll

3. Community Involvement

- Have been invited to join the United Way of Greater Nashua Community Advisory Board—my first meeting is Thursday morning
- I am on the board of the NAIC and regularly attend NAIC meetings.
- I continue to join folks at the Day Café for coffee and conversation one or two times per week.

4. Personnel and Administration

- The Budgeting process is underway
- We have mailed out our Stewardship mailing

- We have entered the information on our parishioners gathered in June, and have distributed the list to others to continue to determine who will need calls this winter. We had hoped to get to the calls over the summer, but with Missy's death and other circumstances, we were not able to get to it. Now that fall programming is in full swing and we are starting our stewardship campaign, I am hoping we'll get to it in the winter.

5. Pastoral

As always, I make regular visits and calls to several parishioners and work with Deacon Nancy to ensure that pastoral needs are met. Please be sure to reach out to me or Deacon Nancy if there is any one you think needs a clergy visit or call, or would just like some companionship from one or our companions.

6. Diocesan Connections

I continue my work as a member of the Our Kids Commission, and the Diocesan Commission. I have stepped off of the Clergy Formation Committee in order to make time for the United Way.

Respectfully submitted,
The Reverend Kathy Boss, Rector

DEACON REPORT - Rev. Nancy R. Meyer

Deacon's Report to Vestry October 2023

I continue to work closely with Pastor Kathy to provide pastoral care to parishioners and to many who call the office looking for help.

Companion Ministry

Members of the Companion Ministry team continue to visit homebound parishioners monthly. We currently have 7 visitors visiting 11 homebound parishioners. I am following one homebound parishioner who is hard to reach.

We have one person who sends birthday cards. She sends about 30 each month which is a good chunk of the monthly birthdays.

Another person is sending cards to people on the parish prayer list, again about 30 cards are sent out each month. Occasionally she gets a return card thanking her, other times we learn of someone's death, and other times we get the card back undeliverable. We are working with Pastor Kathy, John, and Susan Nutting to get the list updated.

When there are altar flowers we take them to the homebound, nursing home, or ill at home parishioners. These flowers are very well received. We wish we had flowers every week to distribute. We have two people who are available to deliver flowers in addition to the companion visitors.

We have begun a ministry at two long term care facilities – Aynsley Place and Courville at Nashua. At the moment I have no LEVs so I will do the services at both places. I need more LEVs to continue and expand this ministry to an underserved and marginalized population. Please refer anyone interested to Pastor Kathy or to me. Members of the Companion Ministry Team come to visit with the residents at the end of the service. We have found unaffiliated Episcopal and Church of England persons at both places and will provide pastoral services to them when needed. We hope to expand this ministry to more facilities when we have the LEVs needed to do so. I have asked that the dates of these services be listed in upcoming events in the hope that other parishioners will join us and participate in this ministry.

Respite visitors – we have added limited respite care for caregivers unable to get out due to their caregiving responsibilities. Currently two caregivers are receiving benefits from this new service. One uses the time to get out for appointments and errands, the other enjoys the attention of our visitor to give her someone to talk with. There is 1 person providing respite and I would love to have more available.

As you can see this is a growing ministry for lay persons in our parish, currently there are 11 parishioners involved in Companion Ministry and two who are inactive. Those involved find their ministry meaningful to their own spiritual life as well as to the person(s) served.

Aging & Spirituality

We currently have 10 people taking the eight week course. Additionally, I meet monthly with the graduates of the course. We are covering material they want in greater depth as well as integrating what they learned in their lives. There are usually 6-8 grads attending.

I am in the office 3 days a week – Monday, Tuesday, and Thursday. And of course, Sunday for the 10am service at church and the 4:30pm service at The Huntington at Nashua. I have had one vestry member attend a service at the Huntington and would love to have more of you come to meet the residents who attend and let them meet the leadership of the parish.

In and around all of this I continue to participate in continuing education. A upcoming conference on the Life and Work of the Deacon focusing on the role of the deacon in the future. I attend the Contemplative Prayer session and follow-up lunch/book discussion.

I continue to serve on the Nashua Home Host Network working to settle and support a mother and two children from the Congo. We are getting ready to sponsor two more members of the same family.

I attend Bishop/Clergy meetings, Bishop/Deacon meetings, and the Nashua Area Interfaith Network meetings.

Yours in Christ,
Deacon Nancy

MUSIC DIRECTOR'S REPORT

Submitted by Nick Pothier

With the arrival of the program year, the choir has returned to their weekly rehearsals on Thursdays 7-8:30 and singing at Sunday 10am Mass. It has been wonderful getting to know the community as I have started my time at CGS. As we look forward to Advent and Christmas, plans are being developed on how to better incorporate music in the church to best serve the congregation. We continue to welcome new members of the choir and extend the invitation to those interested. The music ministry is especially grateful to Susan Moyle and Emily Adams for their time and work as interim musicians.

SENIOR WARDEN REPORT

Submitted by Sue Corman

Fall is a very busy time. My main focus right now is on planning and preparation for Harvest Fest which is our big fall outreach and fundraiser. We are gearing up for many tasks and events. As a member of the Finance Committee, we will be busy working with Pastor Kathy to build a balanced budget for 2024. Our Time and Talent panel went well, forms continue to be collected and will be dispersed to ministry leaders this week. Coverage for Fellowship Hour continues to be a challenge.

Nominating Committee: Nominations are being considered for Vestry, Diocesan Delegates and Interfaith Commission. Suggestions for nominations for these positions are strongly requested.

Personnel Committee: Has not met

JUNIOR WARDEN REPORT

Submitted by Sandy Desharnais

Harless Scholarship Report - Authorization to mail scholarship funds to the applicable colleges was authorized and applicable college information forwarded to the Church Administrator.

PROPERTY & GROUNDS

17 October 2023

1. New flooring for the entry stairs and hallway to the fellowship hall has been received. The hallway floor has been installed however the stairs are on hold due to asbestos on the stairs. We are awaiting remediation information.
2. The quote for replacing corroded light post bases has been approved pending contractor.
3. Maintenance calendar/schedule is being reviewed.
4. The Annual Property Audit has been completed. Next step is to prioritize issues.
5. Basement Dehumidifier is not turning on/off correctly. Need to bring contractor in to discuss issue and a resolution.
6. There has been water damage to the ceiling of the Fellowship Hall closet. We are Working with the contractor.
7. The A/V closet has water damage. We are looking into water repellent material for the lower walls of the closet.
8. There is a sizeable hole under the granite steps on north side of the church. Contractors have been contacted for evaluations.
9. West wall of the Church has moisture damage. An evaluation needs to be conducted.
10. Due to a safety hazard, we need to get an estimate for adding a light switch at the top of the stairs going to basement classrooms.

TREASURER REPORT - *see attached financial reports*

CLERK REPORT

Submitted by Susan Nutting

The summer was spent on a couple of different catch up projects - primarily printing out hard copies of past Vestry and Annual Meeting minutes and indexing them in notebooks. I thought the fall season and beginning of a new program year would be exciting, but I did not plan on that excitement being hospitalized for a few days with a medical emergency. I continue to recover, and am so very appreciative of all the caring thoughts and prayers sent my way. This fall I will be providing administrative and clerical support to the Renewal Works program. My goal for this program year is to review and update the CGS By-Laws to bring them into conformance with the NH Diocese model.

WORSHIP AND

Lay Eucharist Minister / Lay Reader

Submitted by Barbara Binder

We are staffed for October. More licensed LEMs are needed especially for the 8:00 service.

Ushers

Submitted by Sharmini Peiris

Diane Temple volunteered to usher with Sue with Ross's departure to college. The ushers continue to volunteer for special services/events. Hoping that we'd have more ushers sign up this year. We've had young adults volunteer in the past years and am wondering if the Vestry could pass the word to the youth just in case someone is interested.

EDUCATION AND FAITH FORMATION

Children's Education

Submitted by Kate Engle

Sunday School is off to a solid start this year, with all of our "regulars" from last year returning. They are all comfortable with the program, teachers, and classmates, and continuing to deepen relationships with one another and with God. We currently have 21 kids enrolled from ages 1-13. We moved the Nursery for ages 0-3 downstairs with the Sunday School classrooms for this year, though we only have one regular user there so far. We also simplified the naming scheme this year so that all kiddos in preschool through seventh grade are in "Sunday School", and grades 8-12 are in "Youth Group". We're looking forward to our first Family Eucharist of the year on 10/22.

Adult Education - see *Pastor Kathy's report*

Harless Scholarship Committee - see *Junior Warden report*

PASTORAL CARE AND LAY COMPANIONS

Companion Ministry - see *Deacon Nancy's report*

Lay Eucharist Visitor - see *Deacon Nancy's report*

Prayer Chain Ministry

Submitted by Susan Nutting

The Prayer Chain Ministry continues as the need for prayer never ends. A list of those in need of prayers for healing and other special concerns and those in the military is sent out weekly to about two dozen individuals who have committed to praying for those in need. Additionally, urgent requests will go out as needed. I did a brief presentation at the Time and Talent Fair on the Prayer Chain Ministry and was approached by two parishioners to be added to the list. This will be my last program year managing the list as I have been doing so for over ten years and it is time to turn the reins over to someone new.

PARISH LIFE

Fellowship Committee - see individual activity and committee reports_

CGS Women

Submitted by Linda Mayer

Church of the Good Shepherd Women's Group mission:

The CGS Women's Group plans monthly social events to promote fellowship among the women of Church of the Good Shepherd.

CGS Women's Group Leaders: Jan Lambert - Planning (jmimil@aol.com); Diane Temple -

Hostess (templediane@icloud.com); Sandy Desharnais -

Treasurer; (desh.nashua@gmail.com); Linda Mayer - Communications (lmayerrdh@gmail.com)

Past Events Report:

May, June, July, August 2023 - No events

September 2023 Saturday, September 23 at 1:00PM

Luncheon at Bahama Breeze Restaurant, Tyngsborough, MA

There were sixteen attendees. We enjoyed lunch and one another's company. No CGW women's group money was expended. No official business was addressed.

Future Events Planned:

October 2023 - Meet and greet Nick Pothier, our new CGS music director

Sunday, October 15 at noon in the church lounge. BYOL, snacks and beverages will be provided. Group business will be discussed.

November 2023 - no plans finalized

December 2023 - Annual CGSW Christmas party and swap. Plans not finalized.

PARISH STEWARDSHIP

Renewal Works

Submitted by Sarah Patton

The Spiritual Life Inventory link was sent to the parish on September 25th. As of Wednesday, over 60 parishioners had completed the survey. The survey closes at 11:59pm on October 15th, and our target for participation is 90 parishioners. On Wednesday, November 1st, Pastor Kathy, Susan Nutting and I will meet with RenewalWorks to discuss survey results.

Preparations for the workshops are underway. Workshop 1 is scheduled for Monday, October 23rd, and a team of 18 parishioners will be commissioned at both services on Sunday, October 15th.

Diocesan/Southern Convocation

Southern Convocation Meeting 9/26/23

Diocesan council report: Trinity Church/White Mountain School money is always a problem.

Convention: First week of November, Friday night zoom program followed by an in-person program Saturday at Trinity Church with the theme "Making New Ways to Jesus." There will be a Eucharist from 9:30-1100 followed by a panel discussion on the Braver Angels project.

The Diocesan council has approved the budget. Candidates should read the preconvention journal found online.

October 9th and 10th there will be a special program to celebrate Bsp Gene Robinson's 50th anniversary of his ordination in Washington D.C. that all are welcome to attend.

Plans are in the works for the 1st Diocesan retreat since Covid.

Parishioner Ed Doyle who heads up the "Our Kids Commission," an organization to help bridge the opportunity gap between kids. They have an afternoon program at the Littleton church called the YES program, Youth Enrichment and Support. Advocacy starts at the local level and members are called on to support their public schools. Christ Church Exeter has a program called "Pine Church Players," that is a theatre program for youth. Ed said there is funding available for the OKC organization if there are folks that want to join in the mission of caring for youth in their area. There is an OKC website for further information.

Maggie Mackie-Ciancio, from Transfiguration, Derry, is in charge of the CHIPS program and reminded the group that the CHIPS program is in need of gifts and they are NOT accepting monetary donations at the convention this year as they have in past years. The greatest need for gifts are for the older age group and specific information on how much should be spent and what are appropriate types of gifts can be found on the Episcopal Diocese website.

The October meeting will be in person at Transfiguration Derry on October 24 th.

Respectfully Submitted by Marybeth Snow

CGS Southern Convocation Delegate

Finance Committee - see reports from Senior Warden, Treasurer, and Pastor Kathy

Property Committee

Submitted by Sandy Desharnais

Personnel Committee - see Senior Warden Report

COMMUNITY ACTION

Community Action Committee - see specific outreach reports

Social Justice Committee

Submitted by Seth Bonvouloir

There are no major updates for the Social Justice Committee at this time. We are currently working on finalizing our Mission Statement and our meeting schedule is going to be the 3rd Sunday of every month at 11:45AM after the service. Our next meeting is going to be Sunday October 15th where we will be joined by Pastor Kathy to discuss what our calling as a committee is. We will be having food at this meeting so if the word could be spread about the committee and our upcoming meeting that would be appreciated.

Nashua Soup Kitchen and Shelter Ministry

Submitted by Lila Monahan

During the summer, the NSKS leadership changed over. My personal and professional schedules during September and October are quite full and so I hope to schedule something in November with Jane Goodman, the new senior director of operations at the NSKS.

Front Door Agency (FDA) Ministry

Submitted by Mary O'Reilly

The summer months have been very quiet with the Front Door Agency (FDA). We have not been involved in any FDA outreach over the past few months. The FDA did reach out to us recently to see if we could support a new program, they were creating in-house. It involved providing child care for some of their residents on a regular basis. It was decided that we were currently not prepared to provide this support in the next month which is when they needed it. Pastor Kathy is hoping we will be able to provide this support in the future.

We are expecting the Christmas "Giving Tree" to be back this year, more information to follow in the next couple of months.

Prayer Shawl Group

Submitted by Jane Wilkins

The Prayer Shawl Ministry is back to meeting on the first and third Monday mornings at 10 am. Our group is dwindling. If anyone knows anyone who is interested, please send them our way. Even if people can't attend they can make items and bring them to us. We are donating a shawl to be raffled at the Harvest Fest. Perhaps we can do more next year if we plan ahead. Also, if you know of anyone who could use a shawl or pocket prayer, please let us know so we can make sure that happens.

Gingerbread Village and Holiday Stroll

Submitted by Diane Robinson

The Gingerbread Village planning is underway. Diane Robinson, Denise Thompson, and Adrienne Marshall will be working with John Lewis to continue this popular CGS activity. Sign ups for additional volunteers and supplies will be going out soon. Activity dates are:

November 5 - Flyers, publicity during Coffee Hour

November 12 - Youth make cone trees, wreaths and other village decorations

November 19 - Decorating party after services

November 25 - Holiday Stroll

	Actual Jan-Sep 2023	Budget Jan-Sep 2023	Actual Jan-Sep 2022	Budget Jan-Dec 2023		Budget Oct-Dec	Projected Year End	
Revenues								
Commitment Income	\$ 229,574	\$ 262,500	\$ 245,766	\$ 350,000	A	\$ 87,500	\$ 317,074	
Non-Pledge Income	\$ 15,439	\$ 15,556	\$ 18,363	\$ 24,516		\$ 8,960	\$ 24,399	
Special Commitments	\$ 6,065	\$ 4,617	\$ 3,833	\$ 7,617		\$ 3,000	\$ 9,065	
Loose Offerings	\$ 2,569	\$ 1,798	\$ 2,271	\$ 3,158		\$ 1,360	\$ 3,929	
Special Contributions	\$ 10,555	\$ 3,942	\$ 3,088	\$ 5,397		\$ 1,455	\$ 12,010	
Endowment	\$ 20,000	\$ 40,000	\$ 40,000	\$ 61,806	B	\$ 41,806	\$ 61,806	
Building Use	\$ 9,140	\$ 9,430	\$ 9,799	\$ 12,429		\$ 2,999	\$ 12,139	
Fundraising	\$ 1,123	\$ 500	\$ -	\$ 4,000		\$ 2,877	\$ 4,000	
Diocesan Grants	\$ 7,766	\$ 5,000	\$ 26,250	\$ 5,000		\$ -	\$ 7,766	
Total Revenues	\$ 302,233	\$ 343,343	349, 370	\$ 473,923		\$ 149,957	\$ 452,190	\$ (21,733)
Expenses								
A) Clergy & Staff Salaries								
1) Rector	\$ 94,291	\$ 83,964	\$ 24,575	\$ 111,952	C	\$ 35,880	\$ 130,171	
4) Parish Administrator	\$ 46,745	\$ 45,595	\$ -	\$ 60,793	D	\$ 15,198	\$ 61,943	
5) Communications/Outreach	\$ 2,998	\$ 11,250	\$ -	\$ 15,000		\$ 2,009	\$ 5,007	
Total A) Clergy & Staff Salaries	\$ 144,034	\$ 140,809	\$ 110,983	\$ 187,745		\$ 53,087	\$ 197,120	\$ 9,375
B) Church Overhead								
1) Staff Taxes	\$ 14,617	\$ 12,639	\$ 20,050	\$ 16,852		\$ 4,113	\$ 18,730	
3) Staff Pensions	\$ 530	\$ 4,181	\$ 6,639	\$ 6,271		\$ 1,590	\$ 2,120	
4)Health,WC, Disab, Life Ins.	\$ 1,218	\$ -	\$ 20,574	\$ 850	D1	\$ (250)	\$ 968	
5) Staff Development	\$ 1,124	\$ 1,500	\$ -	\$ 2,000		\$ 876	\$ 2,000	
Total B) Church Overhead	\$ 17,488	\$ 18,320	\$ 66,672	\$ 25,973		\$ 6,329	\$ 23,818	\$ (2,155)
C) Office Overhead								
1) Telephone & Internet	\$ 2,759	\$ 3,750	\$ 3,369	\$ 5,000	E	\$ 2,400	\$ 5,159	
2) Postage	\$ 2,126	\$ 2,287	\$ 2,409	\$ 3,200		\$ 913	\$ 3,039	
3) Copy & Print	\$ 5,238	\$ 4,725	\$ -	\$ 6,200		\$ 2,230	\$ 7,468	
4) Office Expenses	\$ 4,270	\$ 6,750	\$ 9,938	\$ 9,000		\$ 2,250	\$ 6,520	
7) Computer Expenses	\$ 7,726	\$ 8,660	\$ 8,478	\$ 11,547		\$ 2,887	\$ 10,613	
9) Safe Church Pers. Safety	\$ 193	\$ 400	\$ 10	\$ 500		\$ 100	\$ 293	
Total C) Office Overhead	\$ 22,311	\$ 26,573	\$ 60,152	\$ 35,447		\$ 10,779	\$ 33,091	\$ (2,356)
Total D) Diocesan Assessment	\$ 39,528	\$ 55,773	\$ 50,160	\$ 74,364		\$ 19,115	\$ 58,643	\$ (15,721)
F) Worship								
1) Organist/Music Program	\$ 3,578	\$ 4,000	\$ 3,851	\$ 5,000		\$ 800	\$ 4,378	
2) Music Director	\$ 27,243	\$ 38,754	\$ 38,754	\$ 51,632		\$ 6,500	\$ 33,743	
3) Supply Clergy	\$ 900	\$ 2,550	\$ -	\$ 3,300		\$ 500	\$ 1,400	
4) Altar Flowers	\$ 990	\$ -	\$ 267	\$ -	E1	\$ 420	\$ 1,410	
5) Candles, Bread & Wine	\$ 620	\$ 543	\$ 453	\$ 659		\$ 100	\$ 720	
Total F) Worship	\$ 33,332	\$ 45,847	\$ 43,325	\$ 60,591		\$ 8,320	\$ 41,652	\$ (18,939)

G) Building & Grounds								
1) Property	\$ 28,116	\$ 24,308	\$ 24,277	\$ 27,000	F	\$ 4,432	\$ 32,548	
2) Utilities	\$ 22,059	\$ 28,039	\$ 26,751	\$ 37,573		\$ 7,353	\$ 29,412	
3) Insurance	\$ 7,868	\$ 7,128	\$ 7,117	\$ 9,500		\$ 2,623	\$ 10,490	
4) Sexton Salary	\$ 8,328	\$ 9,450	\$ 3,522	\$ 12,600		\$ 3,675	\$ 12,003	
Total G) Building & Grounds	\$ 66,371	\$ 68,925	\$ 67,105	\$ 86,673		\$ 18,083	\$ 84,453	\$ (2,220)
H) Christian Education								
1) Adult	\$ 3,135	\$ 473	\$ 379	\$ 600	G	\$ 400	\$ 3,535	
2) Children	\$ 551	\$ 500	\$ 29	\$ 700		\$ 250	\$ 801	
3) Youth	\$ 570	\$ 166	\$ 269	\$ 500		\$ 300	\$ 870	
4) Youth Director Salary	\$ 6,360	\$ 6,360	\$ 5,827	\$ 9,085		\$ 2,726	\$ 9,085	
5) Sunday School Coordinator	\$ 6,266	\$ 6,266	\$ 895	\$ 8,951		\$ 2,685	\$ 8,951	
6) Nursery	\$ -	\$ 750	\$ -	\$ 1,000		\$ -	\$ -	
Total H) Christian Education	\$ 16,881	\$ 14,515	\$ 7,400	\$ 20,836		\$ 6,361	\$ 23,242	\$ 2,406
I) Other Programs & Org.								
1) Fellowship & Special Events	\$ 401	\$ 2,050	\$ 203	\$ 2,700		\$ 500	\$ 901	
2) Stewardship	\$ 138	\$ 387	\$ 312	\$ 410		\$ 300	\$ 438	
Total I) Other Programs & Org.	\$ 539	\$ 2,437	\$ 514	\$ 3,110		\$ 800	\$ 1,339	
Total Expenses	\$ 342,327	\$ 373,196	\$ 409,067	\$ 494,739		\$ 122,874	\$ 463,358	\$ (31,381)
Net Total	\$ (40,093)	\$ (29,853)	\$ (54,566)	\$ (20,816)	H	\$ 27,083	\$ (11,168)	\$ 9,648

A - Commitment lower

B- Endowment Transfers occurring one month later than budgeted.

C - Rector Salary adjustment not in budget.

D - PA Pension current, was 1-2 months behind.

D!1- Expected Workers Comp Credit of ~\$250

E - Will even out next month when new Internet vendor fixes invoicing errors.

E1-Offset by Altar Gifts

F - Expenses offset by special gifts (\$5,215 Hood donation)

G - Offset by Grant and Student Fees

H-See B

Operating Cash Balance as of Sep 1 , 2023	\$	8,435.39
Sep Income	\$	44,634.00
Sep Expenses	\$	(40,923.00)
Sep Expenses not cleared	\$	8,342.79
Operating Cash Balance as of Sep 30, 2023	\$	20,489.18

Book of Remembrance			9/30/2023
Hall	Nash	Solar	Total BOR
\$ 16,759.10	\$ 6,965.81	\$ (1,087.00)	\$ 22,637.91

Solar balance paid, short \$1,087

Admin Fund		9/30/2023
Unrestricted	Restricted	Total Admin
\$ 14,776.45	\$ 14,027.22	\$ 28,803.67

Commitment Income	Budget	Actual	Diff	(Ahead)/ Behind YTD
Jan	\$ 29,167	\$ 24,992	\$ 4,175	\$ 4,175
Feb	\$ 29,167	\$ 26,323	\$ 2,844	\$ 7,019
Mar	\$ 29,167	\$ 32,088	\$ (2,921)	\$ 4,098
Apr	\$ 29,167	\$ 26,038	\$ 3,129	\$ 7,227
May	\$ 29,167	\$ 26,893	\$ 2,274	\$ 9,502
Jun	\$ 29,167	\$ 24,892	\$ 4,275	\$ 13,777
Jul	\$ 29,167	\$ 27,498	\$ 1,669	\$ 15,446
Aug	\$ 29,167	\$ 24,431	\$ 4,736	\$ 20,182
Sep	\$ 29,167	\$ 22,427	\$ 6,740	\$ 26,922

	Balance		
Assets	9/30/2023		
Operating Checking	\$ 20,489.18		
Admin Fund (Unrestricted portion)	\$ 14,776.45		
Short term Receivables (90 Days)	\$ 46,289.66		
Outstanding checks	\$ 8,342.79		
Total Assets	\$89,898.08		
Liabilities & Net Assets			
Liabilities			
Building Loan with Diocese	\$20,000.00	\$8,453 available	
Line of Credit	\$33,232.95		
Total Liabilities	\$53,232.95		
Net Assets			
Book of Remembrance (Restricted)	\$ 22,637.91		
Admin Fund (Restricted)	\$ 14,027.22		
Total Net Assets	\$ 36,665.13		
Total Liabilities & Net Assets	\$ 89,898.08		