

**140<sup>th</sup> Annual Meeting**  
**Church of the Good Shepherd, Nashua, New Hampshire**  
**January 31, 2021**

This Annual Meeting was held via Zoom internet conference due to the COVID-19 Pandemic. Prior to starting, Pastor Mike asked if anyone objected to the meeting being recorded. Hearing no objection, the meeting began.

**1. Call to Order:** A call to order of the 140<sup>th</sup> Annual Meeting of The Church of the Good Shepherd in Nashua, New Hampshire was made by Reverend Michael Greene, Rector at 12:05 pm on Sunday, January 31, 2021. The meeting was introduced with an opening prayer.

- a. **Appointment of Tellers-** Pastor Mike explained that due to the meeting being held via Zoom, no tellers could be assigned. The voting was to be tabulated using the Zoom polling feature, and to preserve the anonymity of voting, Pastor Greg would collect and tally the votes. Pastor Mike asked if there were any objections, none being raised a motion was made by Richard Binder, second by Sandy Desharnais to accept the procedure for a digitally tally of votes. The measure passed unanimously.
- b. **Signing of the Parish Register** was postponed due to the digital format of the meeting. Arrangements will be made for parishioners to sign the register when pandemic safety protocols allow.
- c. **Procedures for Voting** were explained by Deacon Greg Baker, Curate. For those unable to use the Zoom polling feature alternative means were made available. Options were to text Greg, email him, or call to vote. Polls were to stay open for five minutes in order to ensure that everyone's vote was collected. Pastor Greg would tabulate the votes and report the results to Pastor Mike who would then announce the results. A test vote was held, no issues being raised, the meeting continued.

**2. Election of Parish Officers:**

- a. **Thank You:** Pastor Mike, along with the Wardens, expressed deep gratitude for all those who have served CGS in the past year as their terms ended: Jill Rosier (Sr. Warden-elect); Becky Lentz (Treasurer-Elect); Vestry Members-John Rowntree, Kathy Blair, John Lewis, Marcie Byrd, Karen Desjadon. Also, Youth Representatives Sinead Macaraeg and Audra Robinson; as well as our Interfaith Council Representatives - John Rowntree and Karla Tolomeo; and our Diocesan Delegate John Townsend. Pastor Mike also mentioned the extraordinary circumstances of the past year and the COVID-19 Pandemic, asking for additional thanks to the vestry for their dedication and extra time spent during this crisis. The vestry had met weekly at the onset of the church closing and continued to meet bi-weekly for several months. Additionally, the vestry met through the summer which is usually time off. A motion was made by Lila Monahan and seconded by Chris Howard to formally thank the 2020 vestry. This was accepted unanimously by a show of hands. Mike then presented the departing Executive Officers with a print of CGS. Pastor Mike then thanked Deacon Nancy Meyer for her time and commitment to CGS. A motion was made by Howard Titus and seconded by Chris Howard to officially thank Nancy. The motion passed unanimously by a show of hands.
- b. **Report of the Nominating Committee-** from Sandy Desharnais, Jr. Warden.

Pastor Mike thanked the Nominating Committee made up of Sandy Desharnais, Jr Warden, Sue Corman, Clerk, Lisa Macaraeg, Dave Insley, and Maureen LeGallo who were our “mid-year” vestry team members.

- c. **Sr. Warden-** Pastor Mike Announced that there were two candidates for Sr. Warden, Karla Tolemeo and Sue Corman.
  - i. There were no additional candidates nominated by the floor.
  - ii. The voting was opened by Greg Baker at 12:55 PM.
  - iii. The voting was closed at 1:00 PM
  - iv. Greg Baker tallied the votes and announced that Sue Corman was elected as Sr. Warden.

- d. **Treasurer** – Pastor Mike announced that Chris Chadbourne was nominated as Treasurer and was running unopposed.

**\*At approximately 1:06 PM** the Zoom meeting was interrupted by hackers. There was a brief moment of obscenities and vulgar remarks made by these unknown persons both verbally and on the chat feature. The meeting was quickly shut down and attendees were invited to rejoin via a different meeting ID. At approximately 1:20 PM, most people were able to rejoin the meeting. Pastor Mike apologized profusely for the disturbing comments made by the hackers. He then stepped away for two minutes to allow himself and all attendees to regain their composure. Mike then offered a prayer before resuming the meeting.

- i. Mike again introduced Chris Chadbourne as sole candidate for Treasurer.
- ii. There were no additional candidates nominated by the floor.
  - 1. All in favor of affirming Chris Chadbourne as Treasurer were asked to raise hands, and a slew of hands were raised.
  - 2. There was no-one opposed, Chris Chadbourne was announced as Treasurer.

\* Pastor Mike announced that the vote time would be reduced to 3 minutes from five since voting was completed quicker than anticipated.

- e. **Vestry-** Pastor Mike announced the nominations for vestry, Jennifer Atherton, Amy Cooley, Beth Derderian, Aurora Flores-Reisman, Susan Nutting, and Howard Titus. (There were four positions to be filled and one position vacated to be filled with a two-year term remaining).

\*Pastor Mike recommended that of the winning candidates, the one with the least number of votes should get the two-year term to vestry. Joanne Emus raised an objection to that procedure citing the singling out of the lowest vote getter. Norma Howard recommended clearly separating the votes of the three- and two-year terms in the future. Julia Gower also suggested having two separate votes, to which Mike explained that that would unfairly position nominees that were running as nominated for the three-year terms. Following much discussion, Joanne Emus retracted her objection.

- i. There were no additional candidates nominated from the floor.
- ii. At 2:13 PM, Pastor Mike called for the vote reminding people to vote for five candidates.
- iii. At 2:16 PM the voting was closed. Greg Baker tallied the votes.

The results were that Amy Cooley, Beth Derderian, Susan Nutting, and Howard Titus were elected to the Vestry for 3-year terms. Jennifer Atherton was elected to the two-year term as she had requested.

- f. **Election of Convocation/ Diocesan Delegates/Alternates** - The nominee for a two year term was John Townsend.
  - i. There were no nominations from the floor.

- g. **Election of Interfaith Council Reps** - The nominees were John Rowntree and Karla Tolomeo to the position of Interfaith Council Reps for a 1-year term.

There were no further nominations from the floor.

A motion was made by Paige Schaller to close the ballot and accept the uncontested candidates for both Diocesan Delegate and Interfaith Council Reps. This motion was seconded by Sandy Desharnais.

- 1. All those in favor raised their hands.
- 2. There were no opposed votes.
- 3. The motion carried.

- h. **Appointment of Youth Representative to Vestry** - Pastor Mike appointed Sinead Macaraeg as the Youth Representative to the Vestry.

***THANK YOU & CONGRATULATIONS TO ALL!***

**3. Minutes of the 139<sup>th</sup> Annual Meeting (2020):**

Eileen Brunk pointed out that the youth rep should read 'Natalie' Desiletes, not Nancy.

A motion to approve the minutes of the 139<sup>th</sup> Annual Meeting of Church of the Good Shepherd with that one correction was made by Norma Howard. The motion was then seconded by Nancy Madeira.

- a. All those in favor of approved the minutes, including the edit, were asked to raise their hands.
  - i. Most of hands were raised.
  - ii. There were no hands raised in opposition.
- b. The motion carried.

A copy of the approved minutes of the 139<sup>th</sup> Annual Meeting are to be included with the parish record files.

**4. Fiscal Year 2020 Financial Report:**

- a. Copies of the FY 2020 financial report were made available to the parish via email and the CGS web site prior to the meeting.
- b. Pastor Mike asked the attendees if there were any questions on Income or Expenses

One Question was raised by Jennifer Atherton. Her question was related to the 2020 Payroll Protection Plan (PPP). She asked about the status of the application for forgiveness of that loan. Pastor Mike replied that there was ample time to apply and that forgiveness is expected.

There were no Accounts Payable at the end of the year.

**5. Fiscal Year 2021 Budget:**

- a. Copies of the FY 2021 proposed budget were distributed to the parish via email and the CGS web site prior to the meeting.
- b. Pastor Mike reported that a motion was made in writing prior to the Annual meeting. This motion was to restore \$2000 to the music budget line. Pastor Mike explained the decision to withhold the previously promised increase to the music program. He stated that many lines were cut due to the reduced income during the pandemic. Plate offering, pledges, fundraising, and building use income

is down. The budget was written without the anticipated 2021 PPP. The intent was that when the PPP loan was approved and paid, then the music line would be restored. A discussion ensued and as a result, it was agreed that the music budget would be restored to \$6000 resulting in an increased budget deficit.

- c. A motion was made by Sandy Desharnais and seconded by Chris Chadbourne to amend the budget to reflect the increase for the music budget to \$6000. The motion was carried.

#### BUDGET DISCUSSION:

Commentary on the proposed budget was included in the Annual Meeting Report which was made available prior to the meeting.

Julia Gower asked why the Supply Clergy line was zero. Pastor Mike explained that he and Greg plan to cover all Sunday services without supply clergy.

Julia Gower asked why the endowment figure was much higher for 2021, (\$25,000.00 for 2020, \$53,878.00 for 2021). Pastor Mike reported that the endowment did very well in 2020 and therefore more money was available. Also, if the PPP loan comes through, then that figure would be reduced by \$20,000.

d: Pastor Mike recommended a motion to accept the 2020 Financial Report into record pending audit and to affirm the 2021 Fiscal Year Budget as approved by the Vestry and amended during the Annual Meeting.

Betsy Cotton moved to the question.

- i. The motion was made by Kate Binder.
- ii. The motion was seconded by Jennifer Atherton.
- iii. All who were in favor raised their hands.
- iv. There were none opposed. The motion carried unanimously.

As a reminder, the Vestry, in their January 2021 meeting, had already affirmed the 2021 Budget.

#### **6. Approval of Various Financial Reports**

- a. **Book of Remembrance Annual Report:** Copies of the FY 2018 CGS Book of Remembrance Annual Report were distributed to the parish via email and the CGS web site prior to the meeting. No questions or discussion ensued.
- b. **CGS Endowment Fund Summary Annual Report:** Copies of the FY 2018 CGS Endowment Fund Summary Annual Report were distributed to the parish via email and the CGS web site prior to the meeting.
  - i. Pastor Mike requested that a motion be made to accept the various financial reports into record pending financial review.
    - 1. As such, a motion was made by Richard Binder.
    - 2. The motion was seconded by Paige Schaller.
    - 3. By a raise of hands, the motion carried unanimously. There were no opposing votes.
    - 4. A copy of the FY 2020 CGS Endowment Fund Summary Annual Report is included with the parish record files.

**7. Old Business:**

There was no old business.

**8. New Business:**

Sandy Desharnais mentioned the updated By-Laws. No questions being raised a motion was made by Sandy Desharnais and seconded by Chris Chadbourne to accept the updated By-Laws. By a show of hands, the motion was carried.

**9. Senior Warden's Report**

Jill Rosier, Senior Warden, submitted her report as an amendment to the Annual Report.

**10. Rector's Report**

Pastor Michael Greene submitted his report as an amendment to the Annual Report.

**11. Adjournment and Dismissal:**

A Motion to Adjourn was made by Paige Schaller and seconded by Chris Chadbourne. The motion carried unanimously. The Meeting ended at 3:35PM after a brief closing prayer by Pastor Mike.

Respectfully Submitted,  
Sue Corman  
Clerk of the Vestry